

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

**TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

LEAVE BLANK	
DATE RECEIVED OCT 1 1974	JOB NO.
DATE APPROVED	NC - 44 - 75 - 11

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION
THE ADJUTANT GENERAL CENTER

3. MINOR SUBDIVISION
RECORDS MANAGEMENT DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Peter I Tomai

5. TEL. EXT.
693-1938

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

11-20-74 *James B. Woods*
 Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

- A The records have ceased to have sufficient value to warrant further retention.
- B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

S. J. POMRENZE
 Ch, Records Management Div, TAGCEN

9/25/74
 (Date)

S. J. Pomrenze
 (Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Blood Program Files (902-01)</u></p> <p>Documents relating to administering the Army Blood Program. Included are documents relating to blood grouping, blood collection, procurement of blood, method of payment, interchange of blood between installations, notifications of the existence or activation of blood donor centers, and similar matters.</p> <p>a. Office performing Army-wide staff responsibility: Destroy after 25 years.</p> <p>b. Other offices: Destroy after 3 years or on discontinuance, whichever is first.</p>		

Sent to Agency

W.N.R.C. 11/26/74