

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

*1 item*  
TO **GENERAL SERVICES ADMINISTRATION**  
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

*ALL*

LEAVE BLANK	
DATE RECEIVED <b>NOV 29 1974</b>	JOB NO <b>NC - AU - 75 - 16</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10	
<i>12-13-74</i> (Date) <i>Walter Robert Jr.</i> Acting Archivist of the United States	

1. FROM (AGENCY OR ESTABLISHMENT)  
**DEPARTMENT OF THE ARMY**

2. MAJOR SUBDIVISION  
**THE ADJUTANT GENERAL CENTER**

3. MINOR SUBDIVISION  
**RECORDS MANAGEMENT DIVISION**

4. NAME OF PERSON WITH WHOM TO CONFER  
**Mr. R. E. Bonnell**

5. TEL EXT  
**31939**

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

*11/26/74* *S. J. Pomrenze* **S. J. POMRENZE** **Chief, Records Management Division**  
 Date (Signature of Agency Representative) (Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p><u>Electroencephalographic Tracing Files (917-04)</u></p> <p>Records for disposal are located at the Walter Reed Army Medical Center, Washington, DC. They consist of electroencephalographic records on 12" x 16" and 7" x 12" continuous paper and reflect electrical activity of the brain. Disposition instructions (NARS Job #II-NNA-1923) provide for destruction of the records after 2 years unless needed for teaching, research, or comparison purposes.</p> <p>The records will be converted to microform. Film will be prepared in accordance with the provisions of FPMR 101-11.504.</p> <p>Request authority to destroy the paper copy after microfilming.</p>		

*Copy to Agency 12/17/74*