REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED
JAN 23 1975

JAN 2 3 1975
NC AU 75 18

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS

(See Instructions on Reverse)

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

The Adjutant General Center
Records Management Division

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Miss Marian G. Spittle

5. TEL. EXT.

693-1939

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

20 Jan 75
S. J. POORENZE, Chief, Records Management Division, TAGCEN

(June 1973)
(Titl)

7. ITEM NO.

Organization Planning Files (File No 207-01, permanent, AR 340-18-2). MICRODIS NO 4072

1. These permanent records will be converted to microforms in accordance with 41 Code of Federal Regulations (CFR) 101-11.504. The volume of paper records is approximately 41 linear feet, concerning the Army reorganization of 1973.

2. The silver original microform plus one positive diazo copy of each microform will be retired to NARS in accordance with 41 CFR 101-11.503-1(a)(1) in lieu of paper records.

3. The use of microform copies will be in accordance with 41 CFR 101.11.505.

4. Under the provisions of 41 CFR 101.11.503-1, request authority to destroy the paper records of the documents.

Agency copy with letter 3/1/75 00

115-106