

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

3 items

All

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED MAR 17 1975	JOB NO. NC - AU - 75 - 22
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<i>5-6-75</i>	<i>James B. Rhoads</i>
(Date)	Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

THE ADJUTANT GENERAL CENTER

3. MINOR SUBDIVISION

RECORDS MANAGEMENT DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Helen H. Aull

5. TEL. EXT.

693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

3/11/75

S.J. Pomrenze

S.J. POMRENZE

Chief, Records Mgt Division

Date

Signature of Agency Representative

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Birth Reporting Files (908-05)</u> Documents reflecting births at Army installations which are reported to civil or military authorities. Included are letters, forms, printouts, and similar or related documents.</p> <p>2. Records dated prior to 1916, and overseas records (excl Alaska and Hawaii): Permanent</p> <p>3. CONUS, Alaska, and Hawaii records dated 1916 or later: Destroy after 2 years.</p>		
2	<p><u>Death Reporting Files (908-06)</u> Documents related to reporting deaths within Army medical facilities to the hospital registrar or administrative officer of the day and reporting deaths at Army installations to civil health authorities. Included are hospital report of death forms, state death certificate forms, and similar or related documents.</p> <p>Destroy after 2 years.</p>		

Copy to Agency, WNRRC, & St. Louis 5/14/75 AD

4/28/75 - Change with approval of Helen Aull

(PC)