

VMA

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

THE ADJUTANT GENERAL CENTER

3. MINOR SUBDIVISION

RECORDS MANAGEMENT DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Helen H. Aull

5. TEL. EXT.

693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED APR 11 1975	JOB NO. NC - ACI - 75 - 23
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
6-27-75 (Date)	James B. Road Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

7 Apr 75 [Signature] S.J. POMRENZE

Chief, Records Mgt Division

Date

Signature of Agency Representative

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>204-04 <u>Civil Disturbance Task Force Operation Files.</u> Documents relating to operations of Task Force Headquarters in supervising, controlling, and directing assigned units involved in quelling civil disturbances and riots. Included are directives, messages, movement summaries, lists of participating units, operation and fragmentary orders, situation reports, intelligence reports, intelligence summaries, logistics reports, personnel status reports, operation cost reports, journals, photographs, map overlays, and similar or related documents.</p> <p>Note. Housekeeping type records and routine operational records not directly related to the mission should be maintained separately and disposed of in accordance with instructions in Army Regulations 340-18-1 through 340-18-15 for such files. Examples of files in this category are personnel records, contracts, purchase orders, bills of lading, transportation requests, meal tickets, and individual medical records.</p> <p>Destroy 60 days after termination of the civil disturbance. <i>Permanent.</i></p>		
2	<p>204-05 <u>Civil Disturbance Task Force Reporting Files.</u> Documents prepared by task force elements engaged in quelling a civil disturbance. Included are after action reports and historical summaries. Names of persons and organizations not affiliated with Department of Defense will be deleted from these records in accordance with AR 380-13. <i>Permanent</i></p>	<i>Copies to Agency 4 WNR 4/27/75</i>	<i>4/26/75</i>

Change with approval of S.J. Pomrenze (PL) - 6/20/75