

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

cc if any (See Instructions on Reverse)

ALL

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

THE ADJUTANT GENERAL CENTER

3. MINOR SUBDIVISION

RECORDS MANAGEMENT DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Helen H. Aull

5. TEL. EXT.

693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED APR 11 1975	JOB NO. NC - AU-75-24
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.</p>	
<i>6-4-75</i> (Date)	<i>James B. Rhoads</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

7 Apr 75 *S. J. Pomrenze*
Date (Signature of Agency Representative) **S. J. POMRENZE**

Chief, Records Management Division
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Request approval as <u>permanent records</u> of the following files series:		
1	<u>Oversea Base Right Files (202-03)</u> . Documents relating to the determination of the requirements for military base rights in foreign countries and the Army's participation in negotiations leading to agreements for the acquisition of base rights. Included are communications and staff studies concerning oversea base rights requirements, proposed agreements, and related documents.		
2	<u>DA Planning Files (203-02)</u> . Documents relating to the preparation, coordination, review, and approval of the Basic Army Strategic Estimate (BASE), Army Strategic Plan (ASP), Army Force Development Plan (AFDP), Army Strategic Capabilities Plan (ASCP), or comparable plans with Army wide applicability, but not plans described elsewhere in this regulation. Included are coordinating actions on proposed plans, contributions to the plans, approvals, copies of the approved plans, and related papers.		
3	<u>Agency and Command Planning Files (203-03)</u> . Documents created by DA Staff agencies and to a lesser extent by certain CONUS major commands which relate to the preparation, review, and approval of plans which support, complement, or provide input for DA plans, but not operational plans or plans specifically described elsewhere in these regulations. Included are contributions to the plans, coordinating actions, approvals, copies of the approved plans, and related papers.		

Copy to Agency & WNRC 6/10/75

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
4	<p><u>Mobilization Planning and Programing Files (203-04).</u> Documents relating to the preparation, review, approval, and issue of plans and programs that provide guidance for the orderly and rapid expansion of the Army in the event of partial or full mobilization. Included are mobilization planning documents (mobilization programs of DA are included in and published as annexes to the mobilization guidance documents issued to operating agencies), mobilization plans and programs of commands and installations with mobilization planning and programing responsibilities, coordinating actions, approvals, and related papers.</p>		
5	<p><u>Strategic, Capabilities, and Mobilization Study Files (203-05).</u> Documents relating to various types of studies conducted in development of strategic, capabilities, and mobilization plans and concepts. Included are studies, comments, approvals, disapprovals, and similar documents.</p>		
6	<p><u>Emergency Test and Exercise Files (204-03).</u> Documents relating to testing of various emergency plans. Included are announcements concerning tests to be conducted, instructions to participating personnel, staffing assignments, test messages, estimates of simulated damages, estimates of costs and resources required to repair simulated damage, estimates of available resources, critique sheets, reports, similar documents, and related correspondence.</p> <p>Note: Permanent retention is requested only for consolidated reports reflecting agency wide results. Other records will be destroyed after 2 years.</p>		
7	<p><u>U W Planning Files (205-01).</u> Documents relating to the development of the unconventional warfare part of war plans. These files relate to the use of such techniques as guerrilla warfare and internal resistance in hostile areas. They also form a part of or are preliminary to the development of the operational parts of war plans. Included are estimates, annexes, directives, similar documents, and related papers.</p>		
8	<p><u>U W Research Study Files (205-02).</u> Documents produced from data and information in source materials and relating to unconventional warfare subjects. Included are studies, monographs, and similar or related documents.</p>		
9	<p><u>U W Materiel Research Files (205-04).</u> Documents relating to materiel research in support of unconventional warfare</p>		

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
9 (cont)	projects. Included are papers relating to the formulation of requirements for new projects, the review of projects, and similar subjects.		