

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

*2 items*  
TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED MAY 30 1975	JOB NO. <b>NC - 44 - 75 - 28</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<i>11/15/76</i> (Date) <i>James E. O'Neil</i> Acting Archivist of the United States	

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION  
The Adjutant General Center

3. MINOR SUBDIVISION  
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
Mr. John Roach (MICRODIS No. 4067)

5. TEL. EXT.  
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

*5/23/75*  
Date *S. J. Pomrenze*  
Signature of Agency Representative S. J. POMRENZE, Chief, Records Management Division, TAGCEN  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Organizational History Files (Files No. 228-08, permanent, AR 340-18-2)</u></p> <p>1. These permanent records accumulated by The Adjutant General Center will be converted to microforms in accordance with 41 Code of Federal Regulations 101-11.504. The volume of paper records is approximately 250 feet and relates to active and inactive Army units.</p> <p>2. The silver original microform plus one positive diazo of each microform will be returned to NARS in accordance with 41 CFR 101-11.504-3, and for storage under 41 CFR 101-11.506.</p> <p>3. The use of microform copies will be under 41 CFR 101-11.505.</p> <p><del>4. Under the provisions of 41 CFR 101-11.504, request authority to destroy the paper records of the documents.</del></p> <p><i>4. After the microfilm is verified as an acceptable substitute, offer the paper records to the National Archives and Records Service.</i></p> <p><i>5. Fully reversed computer output microfilm will be offered to the NARS.</i></p> <p><i>change made with approval of John Roach 6/7/76. JBW.</i></p> <p><i>Copy to Agency 11-17-76 CD</i> <i>Copy to NCW 11-19-76 CD</i></p>		