

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

2 items
TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. John Roach (MICRODIS No. 4067)

5. TEL. EXT.

693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED MAY 30 1975	JOB NO. NC - AU - 75 - 28
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<p><i>11/15/76</i> (Date) <i>James E. O'Neill</i> Acting Archivist of the United States</p>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

5/23/75
Date

S. J. Pomrenze
S. J. POMRENZE, Chief, Records Management Division, TAGCEN

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Organizational History Files</u> (Files No. 228-08, permanent, AR 340-18-2)</p> <p>1. These permanent records accumulated by The Adjutant General Center will be converted to microforms in accordance with 41 Code of Federal Regulations 101-11.504. The volume of paper records is approximately 250 feet and relates to active and inactive Army units.</p> <p>2. The silver original microform plus one positive diazo of each microform will be returned to NARS in accordance with 41 CFR 101-11.504-3, and for storage under 41 CFR 101-11.506.</p> <p>3. The use of microform copies will be under 41 CFR 101-11.505.</p> <p>4. Under the provisions of 41 CFR 101-11.504, request authority to destroy the paper records of the documents.</p> <p>4. <i>after the microfilm is verified as an acceptable substitute, offer the paper records to the national archives and Records Service.</i></p> <p>5. <i>Fully reversed computer output microfilm will be offered to the NARS.</i></p> <p><i>change made with approval of John Roach 6/7/76. JBW.</i></p>		

*Copy to Agency 11-17-76
Copy to NCW 11-19-76*