

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

1 item
TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE ARMY
2. MAJOR SUBDIVISION
The Adjutant General Center
3. MINOR SUBDIVISION
Records Management Division
4. NAME OF PERSON WITH WHOM TO CONFER
Mr C. A. Burgess
5. TEL. EXT.
693-1938
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED JUN 19 1975	JOB NO. NC - ACU-75-38
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
6-30-75 (Date)	<i>Jerry B. Rhoads</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

6/16/75
Date
S. J. Pompenze
(Signature of Agency Representative)
S. J. POMPENZE, Chief, Records Management Division, TAGCEN
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Test Material Inventory Files (713-03)</u></p> <p>Documents resulting from daily inventories and examinations of test booklets and scoring keys in current use and other periodic inventories taken of all accountable test materials. Included are daily inventory sheets, periodic inventory papers, and similar or related documents.</p> <p>Destroy after 1 year.</p>		
<p><i>Current disposition: 1 month</i></p> <p><i>Copy to Agency 7/2/75 CD</i></p>			