REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED JUN 24 1975	JOB NO. NC-AU-75-41
NOTIFICATION TO AGENCY	

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

8-8-75 (Date) — Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT): DEPARTMENT OF THE ARMY
2. MAJOR SUBDIVISION: The Adjutant General Center
3. MINOR SUBDIVISION: Records Management Division
4. NAME OF PERSON WITH WHOM TO CONFER: Mr C. A. Burgess
5. TEL. EXT.: 693-1938
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

11 Jun 75 — Date
S. J. POMRENZE, Chief, Records Management Division, TAGCEN
(Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Separation Statistical Files (727-07) Documents reflecting statistical data on Army military personnel separations, including retirements. Included are listings, print-outs, and similar or related documents. a. Office performing Army-wide staff responsibility: Destroy in CFA after 20 years. b. Other Offices: Destroy after 2 years.		

Copy to Agency 8-12-75

115-106

STANDARD FORM 115
Revised January 1973
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4