

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

AU

LEAVE BLANK

DATE RECEIVED

JUL 10 1975

JOB NO.

NC - AU - 76 - 4

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.

10-21-75 *James B. Rhoads*
(Date) Archivist of the United States

**TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. E. Bonnell

5. TEL. EXT.

693-1939

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

8 July 75
Date

S. J. Pomrenze
S. J. POMRENZE
(Signature of Agency Representative)

Chief, Records Management Division
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>GAO Audit Reporting Files. (FN 316-01)</u></p> <p>Documents relating to reports of audit made by the General Accounting Office. Included are notices of intent to audit, copies of documents furnished GAO representatives, copies of tentative findings and recommendations, advance notice of major findings, reports of major findings, report of exit conferences, draft reports, final reports, followup progress reports, comments relating to the reports, and comparable and related documents.</p> <p>Note. Documents accumulated by offices other than those designated as central point of contact (AR 36-20) should be identified with the function of the accumulating office.</p> <p>Office of The Inspector General and Auditor General: Final GAO reports and final replies to GAO draft reports: Destroy after 10 years. Retire after 5 years in CFA. Remaining documents: Destroy on completion of all related actions.</p> <p>Offices designated as central point of contact: Destroy after 10 years in CFA, except that GAO draft reports may be destroyed on receipt of final report.</p>		

Copy to Agency & NCW 10-23-75 AQ