

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*2 items* (See Instructions on Reverse) *ALL*

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED <b>AUG 5 1975</b>	JOB NO. <b>NC - AU - 76 - 7</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<i>10-28-75 James B. Rhoads</i> (Date) Archivist of the United States	

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION  
The Adjutant General Center

3. MINOR SUBDIVISION  
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
John Roach (MICRODIS No. 5057)

5. TEL. EXT.  
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

*7/28/75* *S.J. Pomrenze*  
 Date (Signature of Agency Representative) (Title)  
 S.J. POMRENZE, Chief, Records Management Division, TAGCEN

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Data Processing Register and Schedule Files (Files No. 225-12, Destroy 1 year after completion of related job or on discontinuance, whichever is first.)</u></p> <p>1. These are non-permanent records accumulated by the Deputy Chief of Staff for Operations (DAMO-FD) and are normally destroyed after completion of related job or on discontinuance. The paper records date from 1968 to 1973 and have been retained pending a legal decision in the case of IBM vs US Army. The amount accumulated is approximately 10 feet or 16,352 pages.</p> <p>2. This request relates only to the records accumulated for the IBM case and does not apply to records accumulated by any other office.</p> <p>3. The paper copy will be converted to microform under IAW 41 CFR 101-11.507(c)(1).</p> <p>4. The use of microform copies will be under IAW 41 CFR 101-11.505.</p> <p>5. Request authority to destroy the paper records in lieu of microform.</p>		

*Copy to Agency 10-31-75AC*