

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

*2 items*

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
**DEPARTMENT OF THE ARMY**

2. MAJOR SUBDIVISION  
**The Adjutant General Center**

3. MINOR SUBDIVISION  
**Records Management Division**

4. NAME OF PERSON WITH WHOM TO CONFER  
**Mr C. A. Burgess**

5. TEL. EXT.  
**693-1938**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED <i>MAY 6 1976</i>	JOB NO. <b>NC1-44-76-22</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
(Date)	Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

*5/3/76* *S. J. Forrenze*  
Date **S. J. FORRENZE, Chief, Records Management Division, TAGCEN**  
(Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Academic Evaluation System Files (712-05)</u></p> <p>Documents relating to present and past Academic Evaluation Systems, proposals and decisions supporting policies and appraisal procedures, feedback on the systems, and operation, control, and administration of the systems. Included are documents on past and present systems that support Service School Academic Evaluation Report forms, Civilian Institution Academic Evaluation Report forms, and similar or related papers.</p> <p>a. MILPERCEN: Destroy in CFA 20 years after supersession of the related system.</p> <p>b. Contributing Offices: Destroy after 2 years.</p>		

*Copy to Agency 7-28-76*