

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

*3 items*

TO: **GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Army
2. MAJOR SUBDIVISION  
The Adjutant General Center
3. MINOR SUBDIVISION  
Records Management Division

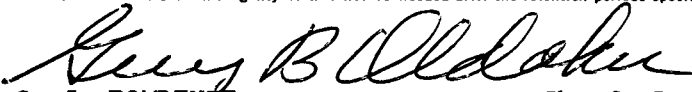
4. NAME OF PERSON WITH WHOM TO CONFER  
Lillian B. Faison

5. TEL. EXT.  
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED MAY 7 1976	JOB NO. -ACR-AM-76-83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
(Date)	Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

*4 May 76 for*  S. J. POMRENZE  
Date (Signature of Agency Representative) Chief, Records Management Division (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
(1102-11)	<p>TACTICAL OR COMBAT TELECOMMUNICATIONS PROJECT FILES (AR 340-18-11). Documents relating to the preparation, validation, and approval of tactical telecommunications requirements (including COMSEC requirements); and the design, engineering, construction, deployment, and set up of tactical telecommunications equipment facilities and systems. These records accumulate at installations and activities throughout the Army. Included are project case files containing requirement statements, project approval letters, design and engineering data, specifications, statements of work, contract data and related documents.</p> <p>Disposition: Office performing Army-wide staff responsibility: Permanent. Cut off on completion or termination of project, or on disapproval of requirement.</p> <p>Office of major command and subcommand headquarters: Destroy 1 year after disapproval of requirement or discontinuance of facility or installation.</p> <p>Installation or activity signal offices: Destroy 1 year after disapproval of requirement or discontinuance of facility or installation, except files pertaining to abandoned facilities or installations will be destroyed on abandonment and prior to relief of activity signal offices.</p>		

*Copy to Agency 7-25-76*

### REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Request authority to establish the above disposition instructions for tactical or combat telecommunications project files. AR 340-18-11 does not include an appropriate file number to cover these records. These files accumulate at installations and activities throughout the Army. The HQDA proponent for these files are requesting a designation of permanent for those records accumulating in the office performing Army-wide staff responsibility, since many of the facilities to which these files pertain are "permanent".</p>		