

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

**TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

**1. FROM (AGENCY OR ESTABLISHMENT)**

Department of the Army

**2. MAJOR SUBDIVISION**

The Adjutant General Center

**3. MINOR SUBDIVISION**

Records Management Division

**4. NAME OF PERSON WITH WHOM TO CONFER**

Lillian B. Faison

**5. TEL. EXT.**

693-1937

**6. CERTIFICATE OF AGENCY REPRESENTATIVE:**

LEAVE BLANK	
DATE RECEIVED <b>JUN 10 1976</b>	JOB NO. <b>NC1-ACI-76-54</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<u>6-30-76</u> (Date)	<u>James B. Rhoads</u> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

7 June 76 S. J. Pomrenze  
Date (Signature of Agency Representative)

Chief, Records Management Division  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>NATO PERSONNEL OUTPATIENT RECORD FILES (FN 918-06, AR 340-18-9). Documents reflecting outpatient treatment or observation of NATO personnel and their dependents. Included are outpatient folders consisting of medical forms and related documents.</p> <p>CONUS medical facilities: Forward a complete copy of the medical records for each patient, after final treatment, to the Commander, US Army Health Services Command, ATTN: HSOP-PR, Fort Sam Houston, TX 78234, for administrative review prior to final disposition to the appropriate NATO embassy.</p> <p>Medical facilities in oversea commands: Forward a complete copy of medical records for each patient, after final treatment, to the Command Surgeon for administrative review, and then to the foreign official of the NATO country or to The Surgeon General, HQDA, (DASG-HCP), Washington, DC 20310, as appropriate.</p> <p>Request authority to establish the file description and disposition instructions stated above for NATO personnel outpatient record files. These records are currently filed under FN 919-03; however, FN 919-03 is being revised to authorize the retirement of foreign national outpatient record files to the National Personnel Records Center. Under the agreements of a NATO treaty, Army medical facilities are required to release the records of NATO personnel and their dependents to the appropriate foreign embassy.</p>		

Copy to Agency 7-6-76 DR