

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

1 item

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

R. Bonnell

5. TEL. EXT.

69-31939

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED	JOB NO.
AUG 6 1976	NC1-41-76-30
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<i>12-8-76 James R. Rhoads</i> (Date) <i>Archivist of the United States</i>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

3 Aug 76
S. J. Pomrenze
Date Signature of Agency Representative

Chief, Records Management Division

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Coordinating Committee Files (FN 1302-03)(MICRODIS 3005)</u> These records are accumulated in the Materiel Status Office, HQ, US Army Materiel Development and Readiness Command (DARCOM) from processes involving the development of long range guidance for research and development based on military requirements and the development of objectives and phasing of research and development. Documents relate to the Army's participation, or relationships with, the various coordinating committees of the Director of Defense Research and Engineering, Office of the Secretary of Defense. Included are agenda and minutes of meetings, memoranda reflecting the Army's position on subjects considered by the committees, and related documents. These files are permanent at DARCOM.</p> <p>Volume of files to be filmed is 60 linear feet and accumulation is at the rate of 12 feet annually. Request authority to destroy the paper records after filming and to retire the silver master plus a diazo copy in lieu thereof. <i>This certifies that the records described on the form shall be converted to microfilm in accordance with 41 CFR 101-11.504 and that the original silver microform plus one diazo copy shall be offered to the Office of the National Archives (NNA), National Archives and Records Service. (JBW after phone conversation with Mr. Bonnell)</i> <i>8/17/76</i></p> <p><i>Copy to Agency 12-14-76 DD</i></p>		