

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General Center

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
Lillian B. Faison

5. TEL. EXT.
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED OCT 26 1976	JOB NO.
NC 1-AU - 77-20	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
2-15-77 (Date) <i>acted</i>	<i>James E. O'Neill</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

21 Oct 76 for
Wendell Boardman
S. J. POMRENZE
Date (Signature of Agency Representative)

Chief, Records Management Div
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>TACTICAL OR COMBAT TELECOMMUNICATIONS PROJECT FILES (FN 1102-11, AR 340-18-11). Documents relating to the preparation, validation, and approval of tactical or combat telecommunications requirements (including COMSEC* requirements); and the design, engineering, construction, deployment, and setting up of tactical telecommunications equipment, facilities, and systems. These records accumulate at installations and activities throughout the Army. Included are project case files containing requirement statements, project approval letters, design and engineering data, specifications, statements of work, contract data and related documents.</p> <p>Disposition: Office performing Army-wide responsibility: Destroy 25 years after completion or termination of project or disapproval of requirements.</p> <p>Office of major command and subcommand headquarters: Destroy 1 year after disapproval of requirement or discontinuance of facility or installation.</p> <p>Installation or activity signal offices: Destroy 1 year after disapproval of requirement or discontinuance of facility or installation, except files pertaining to abandoned facilities or installations will be destroyed on abandon-</p>		

** COMMUNICATIONS SECURITY
sent to agency and NCW - 2/24/77*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>ment or prior to relief of activity signal officer.</p> <p>Request authority to establish the above disposition standard for tactical or combat telecommunications project files. This request was originally submitted to you for approval in May of 1976 (NCl-AU-76-33). It is being resubmitted per your instructions to separate the policy records from the technical records and establish a definite retention period for the technical files. AR 340-18-11 does not include an appropriate file number which covers these records. These files accumulate at installations and activities throughout the Army and document the design, construction, and operation of Army combat telecommunications systems.</p>		