REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS  
(See Instructions on Reverse)  

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408  

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Army  

2. MAJOR SUBDIVISION  
The Adjutant General Center  

3. MINOR SUBDIVISION  
Records Management Division  

4. NAME OF PERSON WITH WHOM TO CONFER  
Lillian B. Faison  

5. TEL. EXT.  
693-1937  

6. CERTIFICATE OF AGENCY REPRESENTATIVE:  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.  

4 NOV 1976  
S. J. Pomrenze  
Chief, Records Management Division  
(Date) (Signature of Agency Representative) (Title)  

7. ITEM NO.  

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)  

CHEMICAL AND NUCLEAR DEMILITARIZATION FILES (FN 238-02, AR 340-18-2). Documents relating to the demilitarization of chemical and nuclear weapons and ammunition. Included are plans, schedules, reports of briefings, requests for congressional approval, approving documents, movement plans, environmental impact statements and assessments, progress reports and related documents.  

Disposition: Office responsible for obtaining Congressional approval: Permanent. Offer to the National Archives after 25 years.  

Other offices: Destroy 1 year after completion of project.  

Request authority to establish the disposition instructions stated above for chemical and nuclear demilitarization files. These records document the planning, approval, and progress of plans to demilitarize or deactivate chemical and nuclear weapons and ammunition. They accumulate in the Office of the Deputy Chief of Staff for Operations and Plans (DCSOPS) and other Army offices responsible for preparing request for Congressional approval. There is currently 1 linear foot of records on hand and these files accumulate at a rate of approximately 1 linear foot annually.  

4-4-77  
James D. O'Neill  
Archivist of the United States  
(Date)  

STANDARD FORM 115  
Revised January 1973  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11.4