

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

R. S. Christian

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE

*10/30/76
R/S 12/76*

LEAVE BLANK	
DATE RECEIVED NOV 15 1976	JOB NO. NC 1-AC- 77 -39
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
2-15-77 <i>James E. O'Neil</i> (Date) <i>acting</i> Archivist of the United States	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

12 NOV 1976

Wendell Bradman
S. J. POMRENZE

Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Small business solicitation review files. File No. 1404-08.</u></p> <p>Documents relating to the review of requests for proposals or solicitations for compliance with regulatory requirements and the Small Business Act accumulated in major command headquarters. Included are requests for proposals, analysis executed by chief of purchasing offices; any corrective actions taken as a result of the review and related documents.</p> <p><u>Disposition:</u> Destroy 1 year after completion of the review.</p>		

*Sent to agency and NNM
2/16/77*

1 item