REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General Center

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
R. S. Christian

5. TEL. EXT.
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

7 DEC 1976

Wendell Boardman

S. J. POMRENZE

Date   (Signature of Agency Representative)

Chief, Records Management Division

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Port control files. (FN 1432-06) Documents accumulated primarily for supervision and control of work in progress, which reflect standards of performance and past performance in relation to such standards. They include reports of supply establishments with respect to performance in filling requisitions; reports of performance with respect to supplies loaded aboard ship; reports of performance by stock control points or depots with respect to furnishing reports of availability; and reports indicating performance with respect to shipments to and receipts by the port. Destroy after 10 years.		

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Sent to agency, all FRC's; NCW- 4/21/77