REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS  
(See Instructions on Reverse)  

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408  

1. FROM (AGENCY OR ESTABLISHMENT)  

Department of the Army  

2. MAJOR SUBDIVISION  

The Adjutant General Center  

3. MINOR SUBDIVISION  

Records Management Division  

4. NAME OF PERSON WITH WHOM TO CONFER  

R. S. Christian  

5. TEL. EXT.  

693-1937  

6. CERTIFICATE OF AGENCY REPRESENTATIVE:  

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of __________ pages are not now needed for the business of this agency or will not be needed after the retention periods specified.  

7. DEC 1976  

S. J. POMRENZE  

Chief, Records Management Div  

(Signature of Agency Representative)  

(Title)  

8. DESCRIPTION OF ITEM  

(With Inclusive Dates or Retention Periods)  

Coordinated procurement program reporting files. (FN 1403-15) Documents containing data relative to the Department of Defense coordinated procurement program, such as reports and related papers.  

Destroy after 2 years.  

9. SAMPLE OR JOB NO.  

10. ACTION TAKEN  

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STANDARD FORM 115  
Revised January 1973  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11.4