

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

**TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION
The Adjutant General Center

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
MR C A Burgess

5. TEL. EXT.
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LAVE BLANK	
DATE RECEIVED DEC 15 1976	JOB NO. NC 1-ALL- 77-66
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
2-25-77 (Date)	<i>James R. Boardman</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

13 DEC 76 *J. R. Boardman*
Date (Signature of Agency Representative)

S. J. POMRENZE, Chief, Records Management Division, TAGCEN
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Recreation Services Reporting Files File No. 723-06</u></p> <p>Documents reflecting statistical information concerning Army recreation services activities. Included are letters, forms, and similar or related documents.</p> <p>Destroy after 2 years.</p> <p>NOTE: NARS Job No. NN-166-204, dated 27 July 1966 approved of the 2 year retention for reporting offices. It now has been determined that the Office performing Army-wide staff supervision need only to retain this file series for 2 years.</p>		

115-106

Sent to agency 3/21/77 TB