

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General Center

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
R. S. Christian

5. TEL. EXT.
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED DEC 28 1976	JOB NO. NC 1-AU- 77-68
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
1-8-80 <i>James E. O'Neil</i> (Date) <i>acting</i> Archivist of the United States	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

23 DEC 1976
W.R. Boardman
for S. J. POMRENZE

Chief, Records Management Div.

Date (Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>Production requirement data files. FN 1406-02 Documents used in arriving at future production and industrial mobilization requirements. Included are production reports; industrial mobilization reports; studies involving such aspects as production costs, production rates, production deliveries, production slippages, and production difficulties; and documents containing similar data.</p> <p>a Office performing Army-wide staff responsibility: (1) Studies and consolidated or summary reports - destroy after 10 years. (2) Feeder reports - destroy on extraction, summarization, or consolidation of data.</p> <p>b Other offices of the Army staff: Destroy after 5 years.</p> <p>c Other offices: Destroy after 2 years.</p> <p>The records were previously designated Permanent. A review was conducted and a determination had that records have no legal administrative or historical value beyond the period requested.</p> <p><i>changed disposition instructions concurred in by Bob Bonnell per conversation 1/3/80. (2)</i></p>		<p><i>PERMANENT offer to NARS when 20 years old.</i></p>

*APR 3 4 18-14
17-18
next trail files
Close out
1/14/80*