

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

**TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

R. S. Christian

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED DEC 23 1976	JOB NO. NC 1-AU- 77-69
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
4-7-77 James E. O'Neill (Date) acting Archivist of the United States	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

23 DEC 1976

WR Boardman
S. J. POMRENZE

Chief, Records Management Div.

Date

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Production equipment history files.</u> FN 1406-06 Documents used in the utilization, redistribution, and disposal of production equipment. Included are cards, reports, forms, and related papers. These files will accompany the equipment on transfer within the Army or on transfer to another military department.</p> <p>Office performing Army-wide staff responsibility: Destroy 6 years after final disposition of equipment.</p> <p>Other supervisory offices: Reports - destroy after 2 years. Cards used as central control files - destroy after final disposition of related equipment.</p> <p>Offices maintaining equipment: Destroy 2 years after final disposition of the equipment, such as by sale or salvage.</p> <p>The records were previously designated Permanent. A review was conducted and a determination made that records have no legal, administrative or historical value beyond the requested time frame.</p>		

115-106

*Copies sent NNM, APRRC and agency
plw 4/18/77*