

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1 <i>AC</i> 77 94
DATE RECEIVED	18 FEB 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date <i>5-19-77</i>	<i>James P O'Heill</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General Center

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
Lillian B. Faison

5. TEL. EXT.
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy Oldaker</i>	E. TITLE Acting Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Special Strategic Forces Planning Files (FN 237-04, AR 340-18-2). Documents relating to the development, coordination, and preparation of Army's position relative to selected plans, including those of interdepartmental and joint nature which are separately managed and closely controlled because of their highly sensitive nature. Included are SIOP, RISOP, SIOP-RISOP war games, and Red Planning Boards actions.</p> <p>Disposition: DA offices responsible for establishing coordinated Army view: Permanent. Other offices: Destroy after 2 years.</p> <p>Request authority to establish disposition standard described above for special strategic forces planning files. These files accumulate in the Office of the Deputy Chief of Staff for Operations and Plans and are classified "TOP SECRET", DCSOPS is the HQ, Department of the Army agency responsible for international, National, joint, and unilateral nuclear, chemical warfare and biological defense. These files relate to the development of plans for defense military forces. Present volume is 1 linear foot and records accumulate at a rate of 1 1/4 linear feet annually. Records are arranged chronologically and will be offered to the National Archives after 25 years.</p>		

Acting Chief, NCW-NNA-NNB

5/2/77

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>These records accumulate as a result of the Strategic Arms Limitation Talks (SALT). Abbreviations used in description are necessary for security reasons.</p>		