

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC 1 <i>AU</i> 77 103	
DATE RECEIVED 1 MAR 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date 5-19-77	<i>James E. O'Neill</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General Center

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
Lillian B. Faison

5. TEL. EXT.
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 18	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i>	E. TITLE Acting Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Nuclear and Chemical Requirements Files (FN 237-08, AR 340-18-2). Documents relating to the identification and verification of nuclear and chemical warfare requirements. Included are nuclear and chemical stockpile papers, Nuclear Annex to Joint Forces Memorandum, nuclear warhead stockage levels, Nuclear Annex to Joint Strategic Operations Plan, and related papers and studies.</p> <p>Disposition: Offices responsible for preparation of plan or contributing thereto: Permanent. Cut off finalization of related plan. Other offices: Destroy when superseded, obsolete or no longer needed for reference. Related papers will be destroyed after 2 years or on discontinuance, whichever is first.</p> <p>Request authority to establish disposition standard described above for nuclear and chemical requirements files. These records accumulate in the Office of the Deputy Chief of Staff for Operations and Plans and are classified "TOP SECRET". DCSOPS is the HQ, Department of the Army agency responsible for international, National, joint and unilateral nuclear, chemical warfare and biological defense. Current volume is 1 linear foot and records accumulate at an annual rate of 1 linear</p>		

*Sent to agency, NCW, NNM, NNB
5/24/77*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>foot. They will be offered to the National Archives after 25 years. These files document nuclear and chemical warfare requirements and are created as a result of Strategic Arms Limitation Talks (SALT) agreements. Files are arranged chronologically.</p>		