

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

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|--|--------------------------------|
| LEAVE BLANK | |
| JOB NO NC 1 AV 77 110 | |
| DATE RECEIVED 4 MAR 1977 | |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. | |
| WITHDRAWN | |
| Date | Archivist of the United States |

TO: **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
 Department of the Army

2. MAJOR SUBDIVISION
 The Adjutant General Center

3. MINOR SUBDIVISION
 Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
 Lillian B. Faison

5. TEL. EXT.
 693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

| | | |
|---------|--|---|
| C. DATE | D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER | E. TITLE Acting Chief, Records Management Division |
|---------|--|---|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|---|----------------------|------------------|
| | <p>Joint Planning Comment Files (FN 203-01, AR 340-18-2). Department of the Army documents relating to comments on, establishing Army view on, or providing input for joint plans, other service plans, and operational and contingency plans of unified and specified commands. Included are comments input data, copies of draft plans, and related papers.</p> <p>Disposition: Cut off annually; hold in CFA 7 years and destroy.</p> <p>Request authority to revise disposition standard as described above for Joint Planning Comment Files. These records accumulate in the Office of the Deputy Chief of Staff for Operations and Plans. Draft copies of contingency and operational plans (joint, other services, unified and specified commands) are forwarded to DCSOPS for review and comment. DCSOPS reviews, establishes the Army's position and forwards the data to the originator. Once the information is incorporated into the published plan, and based on experience factors, these records can be destroyed in the current files area after 7 years. The published plan, with background papers, becomes the permanent record.</p> | | WITHDRAWN |

Items

See NCI-AV-78-48