

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	<b>NC 1 AU 77 121</b>
DATE RECEIVED	<b>9 MAR 1977</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<b>7-21-77</b> Date	<i>James Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Army

2. MAJOR SUBDIVISION  
The Adjutant General Center

3. MINOR SUBDIVISION  
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
Lillian B. Faison

5. TEL. EXT.  
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 7 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>7 MAR 1977</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>JWR Boardman</i> GUY B. OLDAKER	E. TITLE Acting Chief, Records Management Div.
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Joint Research Development Objectives and Joint Operational Requirement (JOR) File (FN 231-10, AR 340-18-2). Documents relating to joint objectives and requirements. Included are coordination actions which provide HQDA position on such joint documentation to include comments for approval, disapproval or revision and copies of published joint documents.</p> <p>Disposition: Office responsible for Army staff coordination: Destroy 2 years after completion or termination of program or project.</p> <p>Request authority to establish the records disposition standard described above for Joint Research Development Objectives and Joint Operational Requirement Files. These files accumulate in the office of the Deputy Chief of Staff for Operations and Plans, which has responsibility for developing and coordinating the Army position on joint (OSD, Navy, Air Force) programs and projects. Once the Army input is incorporated into the overall project plan these records need to be maintained only for a minimum period after the project is completed. Files are arranged chronologically.</p>		