

**REQUEST FOR RECORDS DISPOSAL AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	<i>NCI Ad 77 123</i>
DATE RECEIVED	<i>14 MAR 1977</i>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>5-19-77</i> Date <i>Acting</i>	<i>James E. O'Neill</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

R. S. Christian

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>9 MAR 1977</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker for</i>	E. TITLE Acting Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center"><i>Proposed</i></p> <p>Solicitation Review Files, File No. 1402-24. Invitations for bids or requests for proposals submitted to major command headquarters or HQDA for review to insure compliance with procurement regulations prior to solicitation to bid.</p> <p>Destroy one year after completion of review.</p> <p>Creating Organizations: Organizations of HQ, US Army Forces Command, Fort McPherson, GA.</p> <p>Organizational Relationships: HQ, FORSCOM reports to HQDA, Washington, DC. Office, Secretary of the Army has proponent responsibility for Solicitation Review Records.</p> <p>Reason for Recommending: Records newly created within the US Army Forces Command.</p> <p>Reason Records Accumulated: Invitations to bid and requests for proposals are submitted by station purchasing offices for review and guidance prior to solicitation of bids.</p>		