

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

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| LEAVE BLANK | |
| JOB NO NC 1A 77 127 | |
| DATE RECEIVED 22 MAR 1977 | |
| NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. | |
| Date 4-7-77 | <i>James E. O'Neil</i> Archivist of the United States |

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

John Roach

5. TEL. EXT.

693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

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| C. DATE 16 MAR 1977 | D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER | E. TITLE Acting Chief, Records Management Division |
|-------------------------------|--|---|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|---|----------------------|------------------|
| | <p>Polygraph Certification Files. FN 508-26 (Proposed). Documents relating to certification of polygraph examiners. Included are applications, recommendations, approvals, disapprovals, and related papers.</p> <p>Approved certification: Destroy in CFA 10 years after separation of retirement of individual.</p> <p>Disapproved certification and related papers: Destroy after 1 year.</p> <p>Polygraph Certification Files are used in polygraph studies, surveys, and reports as well as collecting data used in preparation of semiannual reports in compliance with Department of Defense Regulation 5210.48. These files also reflect the progression of the special agent as a polygraph examiner, history of acceptance into the polygraph program, and verification of the workload of a polygraph examiner.</p> <p>These records are created and maintained exclusively by the Crime Records Directorate, Criminal Investigation Command.</p> <p>The proposed 10 years retention period is to conform with DOD Regulation 5210.48.</p> | | |

115-107 *sent to all PACs, NNM & Agency
plus H/A?*