

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1 A4 77 131	
DATE RECEIVED 31 MAR 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>5-17-77</i> Date	<i>James E. O'Neil</i> Acting Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
John Roach

5. TEL. EXT.
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9 MAR 1977	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER	E. TITLE Acting Chief, Records Management Division
------------------------------	--	---

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>FN 508-11. Criminal investigation case files. CID Reports of investigations, criminal information reports, character investigation reports and other records and reports controlled by CID Action Record.</p> <p>Crime Records Directorate, HQ USACIDC: Destroy 40 years after date of final action.</p> <p>Initial/Status Reports received by Crime Records Directorate: Destroy after receipt of final report at Crime Records Directorate, unless it contains data not included with final report. Initial/Status Reports retained by Crime Records Directorate will be destroyed 40 years after date of final action.</p> <p>HQ, USACIDA, Regions, Districts, Field Offices:</p> <p>a. Information copies received from preparing agency: Destroy after 1 year; earlier destruction is authorized.</p> <p>b. Other copies: Destroy 3 years after date of final report, unless a report of disciplinary action is required. In which case, destroy 3 years after date of report of disciplinary action.</p>		