

770639

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1 All 77 159 NC1
DATE RECEIVED	10 AUG 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
11-23-77 <i>James E. O'Neil</i> Date Acting Archivist of the United States	

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
John Roach

5. TEL. EXT.
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 3 AUG 1977	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Caavell G. Puum for</i> GUY B. OLDAKER	E. TITLE Caavell G. Puum Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>5XX-XX Lateral Criminal Information Reports. Documents relating to any individual, civilian or military, suspected of being involved in a report of possible criminal activity affecting the US Army's interests, property, and/or personnel. Lateral Criminal Information Reports (LCIR) are reports forward to USACIDC elements outside the initiating offices' region/area of responsibility and are used for information/action as deemed necessary.</p> <p><u>Disposition.</u></p> <p>a. <u>HQ USACIDC, and</u> <u>Region Headquarters.</u> Destroy after 3 years, earlier destruction authorized.</p> <p>b. <u>Separate Districts, Districts, Field Offices, and Designated Resident Agencies.</u> Destroy after 3 years. Earlier destruction is authorized IAW direction of next higher headquarters.</p>		