

770639

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

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|--|----------------------------------|
| LEAVE BLANK | |
| JOB NO | NC1 All 77 159 NC1 |
| DATE RECEIVED | 10 AUG 1977 |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. | |
| 11-23-77 <i>James E. O'Neil</i> Date Acting Archivist of the United States | |

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

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|---|--------------------------|
| 1. FROM (AGENCY OR ESTABLISHMENT) Department of the Army | |
| 2. MAJOR SUBDIVISION The Adjutant General's Office | |
| 3. MINOR SUBDIVISION Records Management Division | |
| 4. NAME OF PERSON WITH WHOM TO CONFER John Roach | 5. TEL. EXT. 693-1938 |

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

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|-----------------------|---|--|
| C. DATE 3 AUG 1977 | D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Caull G. Puum for</i> GUY B. OLDAKER | E. TITLE acting Chief, Records Management Division |
|-----------------------|---|--|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|--|----------------------|------------------|
| 1. | 5XX-XX Lateral Criminal Information Reports. Documents relating to any individual, civilian or military, suspected of being involved in a report of possible criminal activity affecting the US Army's interests, property, and/or personnel. Lateral Criminal Information Reports (LCIR) are reports forward to USACIDC elements outside the initiating offices' region/area of responsibility and are used for information/action as deemed necessary. <u>Disposition.</u> a. <u>HQ USACIDC, and</u> <u>Region Headquarters.</u> Destroy after 3 years, earlier destruction authorized. b. <u>Separate Districts, Districts, Field Offices, and Designated Resident Agencies.</u> Destroy after 3 years. Earlier destruction is authorized IAW direction of next higher headquarters. | | |

115-107

*sent to agency - NCV - NCP - 11/28/77
2 items*