

77D694

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1-<i>Alt</i>-77-168	
DATE RECEIVED 8 SEP 1977	
NOTIFICATION TO AGENCY <small>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.</small>	
9-13-77 <small>Date</small>	<i>James B. Phelan</i> <small>Archivist of the United States</small>

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

John Roach (MICRODIS 3013)

5. TEL. EXT.

693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>1 Sep 77</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>File No. 1204-19</p> <p>Description Government vessel pier files. Documents relating to the loading and unloading of Government-operated vessels. Included are loading and unloading reports, cargo reports, hatch tallies, derrick reports, lighter reports, lift reports, and similar documents.</p> <p>Disposition Destroy after 3 years or on discontinuance, whichever is first.</p> <p>This request only relates to records that are maintained by the Military Traffic Management Command (MTMC), Eastern Area HQ, Bayonne, N.J. The records consist of Transportation Control and Movement Document Files and European Requirements Lists.</p> <p>The records cover the time frame 1970 to present while the total volume is 505 linear feet and has an annual accumulation rate of 120 linear feet.</p> <p>Request authority for destruction of non-permanent records IAW CFR 101-11-507 after filming.</p>		

115-107

Sent to agency, NCW- 9/15/77 2 items

page 2

These records will be filmed IAW requirements of 41 CFR 101-11.504.3.

Disposition:

(a) Paper originals: Temporary--Destroy when it has been verified that film meets the requirements set forth in CFR 101-11.504.3.

(b) Microfilm copies: Temporary--Destroy after 3 years or on discontinuance, whichever is first.