

77D 7-7

REQUEST FOR RECORDS DISPOSAL AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO <b>NC1-AU-77-172</b>	
DATE RECEIVED <b>19 SEP 1977</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<b>9-22-77</b> Date	<i>James B Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

John Roach

5. TEL. EXT.

693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>15 SEP 1977</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Personal Clothing Record Files.</u> FN 1416-34 Individual personal clothing record, DA Form 3078.</p> <p>Destroy <del>after</del> <sup>after</sup> 2 years <del>when</del> individual is separated and has no further military status.</p> <p>Prescribing regulations are: AR 700-84, Issue and Sale of Personal Clothing and AR 710-2, Materiel Management for Using Units, Support Units, and Installations.</p> <p>These records accumulate on an Army-wide basis to include Active Army training activities, National Guard Armories, and United States (US) Army Reserve Units.</p>		

115-107  
*Sent to agency - 9/30/77*

*1 item*