

770734

EST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCI A4 77 174
DATE RECEIVED	21 SEP 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	10-8-80 <i>John Lunden</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Lillian B. Faison

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
15 SEP 1977	<i>Guy B. Oldaker</i> GUY B. OLDAKER	Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>In compliance with your directive to our Federal Government agencies to review all records designated for permanent retention, with a view toward earlier disposal, the records listed on the attached inclosure have been reevaluated and it has been determined that they do not warrant a designation of "permanent". These records are in the following subfunctional categories:</p> <p>a. 229 - General Combat Development Files, which relate to the planning, staff supervision, and general administration of combat development activities.</p> <p>b. 230 - Combat Development Study Files, which relate to proposing, programming, conducting, and approving formal combat development study projects.</p> <p>c. 231 - Combat Development Materiel Requirement Files, which relate to the establishment of qualitative materiel objectives and requirements needed to accomplish operational and organizational objectives of the future Army.</p> <p>A thorough analysis of these files have been made by analysts from this office together with personnel from the proponent office and based on a physical review of the [Annotated page changes sent to all FRC's per NCD 81-13] Agency has concurred in all changes.</p>		<p>see comment on following page.</p> <p>13 items</p>

115-107

STANDARD FORM 115  
Revised April, 1975  
Prescribed by General Services Administration  
GPMR (41 CFR) 101-11.4

Closed out: 10-14-80: K.T.D. Copy sent to NNME & NNB

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS--Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN												
	<p>contents of each file, usage factors, and the number of these records are recalled from storage areas; it has been determine that the retention period should be reduced from permanent to destroy after <del>40</del><sup>20</sup> years.</p> <p>Request authority to revise the disposition instructions for the following file numbers to "destroy after <del>40</del><sup>20</sup> years":</p> <table><tr><td>FN 229-01</td><td>FN 230-01</td></tr><tr><td>FN 229-02</td><td>FN 230-02</td></tr><tr><td>FN 229-03</td><td>FN 230-03</td></tr><tr><td>FN 229-04</td><td>FN 231-01</td></tr><tr><td>FN 229-05</td><td>FN 231-02</td></tr><tr><td></td><td>FN 231-03</td></tr></table>	FN 229-01	FN 230-01	FN 229-02	FN 230-02	FN 229-03	FN 230-03	FN 229-04	FN 231-01	FN 229-05	FN 231-02		FN 231-03		
FN 229-01	FN 230-01														
FN 229-02	FN 230-02														
FN 229-03	FN 230-03														
FN 229-04	FN 231-01														
FN 229-05	FN 231-02														
	FN 231-03														
	<p><i>Concerning statements immediately above and on the previous page, NARS has determined that some of the above file numbers have permanent value, which is reflected in changes on the following pages. Also, in concurrence with the Army, the standard date for destruction or offer to the National Archives, as appropriate, has been changed in all instances from 40 to 20 years. (W) 10/2/80</i></p>														

Evaluation of Records designated "PERMANENT" in  
the AR 340-18 Series

- 1. Regulation in AR 340-18 series: AR 340-18-2
- 2. File Number, Title and Present Disposition Instructions:

229-01 Combat Development Requirement Files.

~~PERMANENT~~  
PERMANENT

- 3. Recommended Disposition Instructions:

Office responsible for preparation of program: Destroy after <sup>20</sup>~~40~~ years.  
Cut off annually; Retire to Washington National Records Center 15 years after  
annual cutoff.

- 1. Regulation in AR 340-18 series: AR 340-18-2
- 2. File Number, Title and Present Disposition Instructions:

229-02 Combat Development Guidance Files.

PERMANENT

- 3. Recommended Disposition Instructions:

*a. Record copy of CARDS. PERMANENT. Offer to NARS in 5 year blocs when 20 years old.  
b. all other records*

Office responsible for preparation of CARDS: Destroy after <sup>20</sup>~~40~~ years.  
Cut off annually; Retire to Washington National Records Center 15 years after  
annual cutoff.

- 1. Regulation in AR 340-18 series: AR 340-18-2
- 2. File Number, Title and Present Disposition Instructions:

229-03 Combat Development Objective Files.

PERMANENT

- 3. Recommended Disposition Instructions:

*a. Final record copy of OCO (or STOG or comparable documents). PERMANENT. Offer to NARS when 20 years old. all other records.*

Office responsible for submitting objectives to DA and HQDA offices  
responsible for final review and approval: Destroy after <sup>20</sup>~~40~~ years. Cut off  
annually; Retire to Washington National Records Center 15 years after annual  
cutoff,

1. Regulation in AR 340-18 series: AR 340-18-2
2. File Number, Title and Present Disposition Instructions:  
229-04 Combat Development Annual Review Files. PERMANENT

3. Recommended Disposition Instructions:

Office responsible for preparation and issue: Destroy after ~~40~~<sup>20</sup> years.  
Cut off annually; Retire to Washington National Records Center 15 years  
after annual cut off.

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1. Regulation in AR 340-18 series: AR 340-18-2
2. File Number, Title and Present Disposition Instructions:  
229-05 Combat Development Quarterly Review Files. PERMANENT

3. Recommended Disposition Instructions:

Office responsible for preparation and issue: Destroy after ~~40~~<sup>20</sup> years.  
Cut off annually; Retire to Washington National Records Center 15 years  
after annual cut off.

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1. Regulation in AR 340-18 series: AR 340-18-2
2. File Number, Title and Present Disposition Instructions:  
230-01 Combat Development Study Schedule Files. PERMANENT

3. Recommended Disposition Instructions:

Office responsible for preparation of Schedule: Destroy after ~~40~~<sup>20</sup> years.  
Cut off annually; Retire to Washington National Records Center 15 years  
after annual cut off.

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1. Regulation in AR 340-18 series: AR 340-18-2
2. File Number, Title and Present Disposition Instructions:  
230-02 Long Range Study Files. PERMANENT

3. Recommended Disposition Instructions:

Office responsible for final review and office responsible for final  
approval of studies: ~~Destroy after 40 years.~~ <sup>→ PERMANENT. offer to NARS when 20 years old.</sup> Cut off annually; Retire  
to Washington National Records Center 15 years after annual cut off.

1. Regulation in AR 340-18 series: AR 340-18-2
2. File Number, Title and Present Disposition Instructions:  
230-03 Combat Development Study Files. PERMANENT
3. Recommended Disposition Instructions:

Offices of major command headquarters responsible for final review and office at the Army staff responsible for final approval: ~~Destroy after 40 years.~~ *PERMANENT. Offer to NARS when 20 years old.* Retire to Washington National Records Center 15 years after annual cut off.

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1. Regulation in AR 340-18 series: AR 340-18-2
  2. File Number, Title and Present Disposition Instructions:  
231-01 Material Development Objective Files. PERMANENT
  3. Recommended Disposition Instructions:

HQ, TRADOC office responsible for submitting the QMDO or ADO to HQDA and TRADOC subordinate activities responsible for preparing: ~~Destroy after 40 years.~~ *PERMANENT. Offer to NARS in 5 year blocs when 20 years old.* Cut off annually; Retire to Washington National Records Center 15 years after annual cutoff.

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1. Regulation in AR 340-18 series: AR 340-18-2
  2. File Number, Title and Present Disposition Instructions:  
231-02 Material Requirement Files. PERMANENT
  3. Recommended Disposition Instructions:

HQ TRADOC or other combat developer office responsible for preparing and submitting requirement to HQDA and HQDA office having approval authority: ~~Destroy after 40 years.~~ Cut off annually; Retire to Washington National Records Center 15 years after annual cutoff.

*PERMANENT. Offer to NARS in 5 year blocs when 20 years old.*

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1. Regulation in AR 340-18 series: AR 340-18-2
  2. File Number, Title and Present Disposition Instructions:  
231-03 Small Development Requirement Files. PERMANENT
  3. Recommended Disposition Instructions:

HQ TRADOC office responsible for submitting SDR to HQDA and TRADOC subordinate activities responsible for preparing: ~~Destroy after 40 years.~~ Cut off annually; Retire to Washington National Records Center 15 years after annual cutoff.

*PERMANENT. Offer to NARS in 5 year blocs when 20 years old.*