

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
 (See Instructions on reverse)

LEAVE BLANK	
JOB NO.	NC1 AD 78 19
DATE RECEIVED	1 FEB 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
3-17-78 Date	<i>Guy B. Oldaker</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
 Department of the Army

2. MAJOR SUBDIVISION  
 The Adjutant General's Center

3. MINOR SUBDIVISION  
 Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
 James D. McGill

5. TEL. EXT.  
 693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 25 Feb 78	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i>	E. TITLE Chief, Records Management Division
----------------------	--	--

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><b>FN 214-04</b></p> <p>File description and disposition contained in the attached <u>1</u> page and relate to the program for management and control of transactions entering the International Balance of Payments.</p> <p>Request approval of permanent retention.</p>		

*sent to agency, NNM, NNB, NCV, NCPM - 3/20/78*

**3 items**

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18- <u>2</u> FILE NUMBER, DESCRIPTION, AND DISPOSITION</p>	<p><i>Item 1.</i></p> <p>214-04 International balance of payments program files. Documents relating to the program designed to reduce expenditures which enter the International Balance of Payments. Included are studies, plans, guidelines, reports, and related documents.</p> <p><i>Note.</i> This file number is designed for use by offices with primary responsibility for the program within the Army, a command, an agency, or an activity. Offices generating international balance of payments documents in connection with their normal assigned functions will file such material according to the function involved.</p> <ul style="list-style-type: none"> <li><b>A.</b> Offices performing Army-wide staff responsibility: Permanent.</li> <li><b>B.</b> Offices of major and intermediate command headquarters: Destroy after 6 years.</li> <li><b>C.</b> Other offices: Destroy after 2 years or on discontinuance, whichever is first.</li> </ul>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Comptroller of the Army</p>
<p>3. CURRENT VOLUME.</p>	<p>3"</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>1"</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p><i>Alphabetically by name of country.</i></p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>Contains records of probable historical, financial, administrative, legal or other of archival value.</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 37-109</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	