

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	
NC1-AU-78 24	
DATE RECEIVED	
2 FEB 1978	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
3-7-78 Date	Jane E. O'Neil Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

R. E. Bonnell

5. TEL EXT

693-1939

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
26 Jan 77	<i>Guy B. Oldaker</i> Guy B. Oldaker	Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>R&D SPECIFICATION AND DRAWING FILES (File Number 1304-12, AR 340-18-13)</p> <p>Preliminary, experimental, and final specifications and drawings created in connection with research and development projects. Arrange by drawing or specification number, or by project or item nomenclature.</p> <p>DISPOSITION: Offices delegated responsibility for maintenance of records sets: PERMANENT. Cut off on supersession or obsolescence. Retire in January of following year.</p> <p>These files accumulate at an annual rate of approximately 130 cubic feet. They will be offered to the National Archives 18 years after transfer to a Federal records center.</p>		

115-107 *all FRC & WARC*

Copies to NNB, NNT, NNM, NNG, and WNRC and NPRC (MPR)

4/21/78

J.L.W.

1 Jan