

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK
JOB NO <b>NC1 AU</b>
<b>78 33</b>
DATE RECEIVED <b>3 FEB 1978</b>
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.
<b>2-27-78</b> Date <i>James B. Oldaker</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Army

2. MAJOR SUBDIVISION  
The Adjutant General's Office

3. MINOR SUBDIVISION  
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
John Roach

5. TEL. EXT  
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>27 Jan 78</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i>	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Foreign Trade Zone Files. File Number 1524-12</p> <p>Documents relating to Army involvement in the establishment, operation, maintenance, and administration of foreign trade zones. Included are rules and regulations to establish and operate a foreign-trade zone, public hearings, technical reports, requests for review of proposed construction or alteration, inspection requests, construction plans, feasibility and inspection reports, environmental impact statements, and related correspondence.</p> <p><b>TEMPORARY.</b></p> <p>Disposition: <del>(a) Offices performing Army-wide staff responsibility</del> Destroy when no longer needed for current operations. <del>(b) Field Offices: Destroy on deactivation of foreign trade zones.</del></p> <p>These records are created under Engineer Regulation 15-2-2, 1 March 1976 and is the current directive for the establishment, operation, maintenance and administration of foreign-trade zones.</p> <p>The current volume, Corps-wide is approximately 100 linear feet.</p> <p><i>Note: John Roach of Army has approved pending changes</i></p>		

115-107  
sent to agency, NARA, NCRW, and all FRC's  
3/1/78

*GM 2/22/78*

*1 item*