

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

|  |   |
|--|---|
| LEAVE BLANK  |   |
| JOB NO.  | NC1 44 78 38  |
| DATE RECEIVED  | 3 FEB 1978  |
| NOTIFICATION TO AGENCY   |   |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. |   |
| Date   | 2-17-78 <i>James B. Oldaker</i><br>Archivist of the United States |

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

James D. McGill

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

| C. DATE  | D. SIGNATURE OF AGENCY REPRESENTATIVE | E. TITLE                           |
|----------|---------------------------------------|------------------------------------|
| 1 Feb 78 | <i>Guy B. Oldaker</i>                 | Chief, Records Management Division |

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|--|----------------------|------------------|
|             | File descriptions and dispositions are contained in the attached <u>2</u> pages and relate to formulation of the Army's view on foreign relations and national situations or problems, as they affect national defense planning for military operations and mobilization.<br><br><b>FN 202-01 &amp; 202-02</b> |                      |                  |

115-107  
*Sent to agency, M/NB-2/22/78*  
**3 items**

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

|  |   |
|--|---|
| <p>1. AR 340-18-<sup>2</sup>_____</p> <p>FILE NUMBER,<br/>DESCRIPTION,<br/>AND<br/>DISPOSITION</p> | <p>#1</p> <p><i>File No.</i><br/>202-01</p> <p><i>Description</i><br/>International conference files. Documents pertaining to the view of the Department of the Army relating to the participation of United States representatives at international conferences and Department of the Army representation on inter-American and international agencies. They relate to the development of basic data for background and guidance at conferences, attendance of Department of the Army personnel at conferences, reports required by AR 1-18, and control over the appropriation "Inter-American Relations, Department of the Army."</p> <p><i>Disposition</i></p> <p>a. Office performing Army wide responsibility: Permanent. Cut off when no longer required for current operations.</p> <p>b. Other offices: Destroy after 2 years except that reports submitted pursuant to AR 1-18 will be destroyed when no longer needed.</p> |
| <p>2. ORGANIZATIONAL<br/>LOCATION.</p>   | <p>HQDA, Deputy Chief of Staff for Operations and Plans.</p>  |
| <p>3. CURRENT VOLUME.</p>  | <p>1 lin ft.</p>  |
| <p>4. ANTICIPATED<br/>ANNUAL INCREASE.</p>   | <p>1/12 lin ft.</p>   |
| <p>5. ARRANGEMENT (ALPHA,<br/>NUMERIC, CHRONO).</p>  | <p>Chronological</p>  |
| <p>6. JUSTIFICATION FOR<br/>PERMANENT RECORDS.</p>   | <p>Documents impact on Army policy and are therefore believed to be of historical and archival value.</p>   |
| <p>7. REASON RECORDS<br/>ACCUMULATE (ARs, etc)</p>   | <p>CSR 1-32</p>   |
| <p>8. RECORDS WILL BE<br/>OFFERED.</p>   | <p>The permanent files described above will be offered to the National archives 20 years after creation.</p>  |
| <p>9. ADDITIONAL REMARKS.</p>  |   |

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

|   |  |
|---|--|
| <p>1. AR 340-18- <u>2</u><br/>         FILE NUMBER,<br/>         DESCRIPTION,<br/>         AND<br/>         DISPOSITION</p> | <p><b>#2</b> 202-02<br/> <b>International treaty files.</b> Documents resulting from the drafting of military treaties, international agreements, or other instruments which have international military, military-economic, or military-political implications. They also include documents reflecting military considerations in the relationship of the United States to the United Nations.<br/><br/>         Permanent. Cut off on termination.</p> |
| <p>2. ORGANIZATIONAL<br/>         LOCATION.</p>   | <p>HQDA, Deputy Chief of Staff for Operations and Plans.</p>   |
| <p>3. CURRENT VOLUME.</p>   | <p>1/12 lin ft.</p>  |
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| <p>7. REASON RECORDS<br/>         ACCUMULATE (ARs, etc)</p>   | <p>N/A</p>   |
| <p>8. RECORDS WILL BE<br/>         OFFERED.</p>   | <p>The permanent files described above will be offered to the National archives 20 years after creation.</p>   |
| <p>9. ADDITIONAL REMARKS.</p>   |  |