

**REQUEST FOR RECORDS DISPOSAL AUTHORITY**  
 (See Instructions on reverse)

LEAVE BLANK	
JOB NO <b>NC1 44 78 48</b>	
DATE RECEIVED <b>7 FEB 1978</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<u>2-22-78</u> Date	<i>James B. Oldaker</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

James D. McGill

5. TEL. EXT

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>2 Feb 78</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i>	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>File description and disposition are contained in the attached <u>1</u> page and relate to the processes of preparing short, mid, and long range plans that provide a basis for the development of the strategy, forces and materiel needed to counter threats to the national security</p> <p>Request approval of permanent retention.</p>		

*115-107 sent to agency & NNM & NNB - 2/24/78*  
*A memo*

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18- <u>2</u> FILE NUMBER, DESCRIPTION, AND DISPOSITION</p>	<p><b>#1</b></p> <p><i>File No.</i> 203-01</p> <p><i>Description</i> Joint planning comment files. DA documents related to commenting on, establishing the Army view on, or providing input for joint plans, other service plans, and operational and contingency plans of unified and specified commands. Included are comments, input data, copies of draft plans, and related papers.</p> <p><i>Disposition</i> a. DA offices responsible for establishing the coordinated Army view: Permanent. b. Other offices: Destroy after 2 years. *</p> <p><i>* These records were previously approved for disposal.</i></p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>HQDA Staff Offices ; primarily Joint Forces and Strategy Directorate, Deputy Chief of Staff for Operations and Plans.</p>
<p>3. CURRENT VOLUME.</p>	<p>10 lin. ft.</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>4 lin ft.</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>By subject and thereunder chronologically</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>Contains records of probable historical, administrative, legal, fiscal or other of archival value</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>C/S Reg 11-23</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	