

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
 (See Instructions on reverse) 319

LEAVE BLANK	
JOB NO	
DATE RECEIVED	NC1 78 55 9 FEB 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
10-8-80 <i>[Signature]</i> Date acting Archivist of the United States	

TO: **GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

James D. McGill

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
7 Feb 78	<i>[Signature]</i> GUY B. OLDAKER	Chief, Records Management Division

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	File description and disposition are contained in the attached <u>1</u> page and relate to preparation, review, approval and issuance of organizational and doctrinal media.  Request approval of permanent retention.		

*Closed Out: 10-14-80: K.T.G. 3 items  
 Copy sent to NNB & NNH. Agency*

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18-<sup>2</sup> FILE NUMBER, DESCRIPTION, AND DISPOSITION</p>	<p>234-10 Qualitative and quantitative personnel requirements information (QQPRI) files. Documents related to developing, refining, and recommending personnel required to support new items of equipment being introduced into Army systems. The QQPRI developed by USACDC provide the basis for the Office of Personnel Operations to determine the need for the establishment or revision of MOS and to prepare plans to provide the numbers of personnel required to operate and support new or modified materiel items.</p> <p>a. Office responsible for approving the QQPRI: Permanent. Cut off after 3 years.</p> <p>b. Office responsible for developing and recommending approval of the requirements data: Destroy 2 years after DA approval or disapproval.</p> <p>c. Other offices: Destroy after 3 years.</p> <p><del>* This record was recommended for disposal.</del></p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>HQDA, Deputy Chief of Staff for Operations and Plans, Requirements Programs and Priorities Div.</p>
<p>3. CURRENT VOLUME.</p>	<p>10 lin ft.</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>4 lin ft.</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>Chronological</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>Contains records of probable historical, administrative, legal, fiscal or other of archival value.</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 71-2</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	