

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC 1 <i>Alt</i> : 59
DATE RECEIVED	21 FEB 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	<i>5-13-80</i> <i>James E. O'Neil</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE ARMY

2 MAJOR SUBDIVISION
OFFICE OF THE ADJUTANT GENERAL

3 MINOR SUBDIVISION
RECORDS MANAGEMENT DIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
R. Bonnell

5 TEL EXT
693-1939

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention

C DATE <i>17 Feb 78</i>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i>	E TITLE Chief, Records Management Division
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	Contract Appeal Files (AR 340-18-15, FN 1519-13) Documents compiled by contracting officers and transmitted through channels to the Corps of Engineers Board of Contract Appeals. These files relate to appeals by contractors from decisions on disputed questions by contracting officers or their authorized representative pursuant to appendix A, Armed Services Procurement Regulation or Engineer Regulation 1180-1-1. Included are all documents pertinent to the appeal, such as findings of facts, and the decision from which the appeal is taken; the contract and pertinent plans, specifications, amendments, and change orders; correspondence between the parties; transcripts of testimony taken during the course of the proceedings on the matter in dispute prior to filing the notice of appeal with the Board; and such additional documents as the contracting officer may consider essential or as may be designated by the Board.		
a.	Corps of Engineers Board of Contract Appeals: Destroy after 10 years. Cut off on final decision of the Board.		
b.	Duplicate files of supervisory offices: Destroy 1 year after final Decision of the Board.		
c.	Files received by the Corps of Engineers Board of Contract Appeals under accession number 68A 1004, boxes 24, 23 & 22.		