

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1 Au 78 80
DATE RECEIVED	
18 APR 1978	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
12-20-78 Date	<i>James B. Oldaker</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

Office of The Adjutant General

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

R. Bonnell

5. TEL EXT

693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
13 Apr 78	<i>Guy B. Oldaker</i>	Chief, Records Management Division

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Morning Reporting Files.</u> (File Number 715-01)</p> <p>Description: Basic military personnel accounting documents reflecting the official daily status of the reporting organization and each person assigned or attached thereto. They provide a continuous certified strength, status and historical record of the organization in a compact consolidated form. Included are DA Forms 1 (Morning Report) and similar or related documents.</p> <p>Disposition:</p> <p>a. US Army Reserve Components Personnel and Administration Center, and the US Military Academy: Permanent</p> <p>b. Other offices: Destroy after 1 year.</p>		Disposition Not approved

sent to NNM, NNB + Agency
12-26-78
Tab sent to NAD