

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	NO1 44 78 89
DATE RECEIVED	23 MAY 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
6-13-78 Date	<i>James B. Cloud</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
Office of The Adjutant General

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
R. Bonnell

5. TEL. EXT.
693-1939

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 16 May 78	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Cyrus H. Fraker</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Request authorization to destroy hard copy, after micro-filming and proper verification, of all Army records approved approved for destruction.* Microfilmed copies will be filmed IAW FPMR 101-11.507. Records with a retention period of 10 years or more will be filmed IAW FPMR 101-11.504, and use will be IAW FPMR 101-11.505. All microfilmed records will be destroyed in accordance with the approved disposal standards for the hard copy records.</p> <p>*This request applies to all currently disposable Army records and to all Army records approved for disposal in future disposition jobs.</p> <p>(Amended by R. Wire per R. Bonnell, 6/6/78.)</p>		
Copies to agency, NCW, and all other FRC's. 6/15/78 JA			1 item