

Rec'd NCP 21 Jun 78

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCI 4478 106
DATE RECEIVED	JUN 28 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	7-5-78 James E. O'Neil Acting Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

John Roach

5. TEL. EXT.

693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
21 Jun 78	<i>Guy B. Oldaker</i>	Chief, Records Management Division

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Security Clearance Information. File Number <u>506-01</u> Documents containing information concerning the security clearance of individual personnel and the accreditation of individual personnel and the accreditation of personnel for access to classified files requiring special access authorizations. Included are cards, printouts and other lists or indexes. This description does not include reports of investigation, counterintelligence case files, or clearance documents filed in the official personnel folder. Disposition. <u>on</u> Destroy on transfer or separation of individual or on supersession, as applicable. [Amended by R. Wire per J. Roach 6/30/78.]		
2.	Security Briefing and Debriefing Files. File Number <u>506-02</u> Documents relating to security briefing and debriefing of personnel authorized access to classified material. Included are briefing statements, debriefing statements, and certificates and related papers.		2 items

115-107

Send to agency, NCP, and U.S. Senate Select Committee on Intelligence. NCP MA 7-11-78

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

2 items

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 2
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Disposition. Destroy 2 years after transfer/separation, of individual.		