

Rec'd NED 9/24/78 KH

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC 144-78 108
DATE RECEIVED	JUL 6 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	7-19-78 <i>James E. O'Neil</i> acting Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
Ethel Littles

5. TEL. EXT
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 6 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 29 Jun 78	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Gay B. Oldaker</i>	E. TITLE Chief, Records Management Division
----------------------	--	--

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>File descriptions and disposition instructions contained in the attached 5 pages relate to flight rules and information documentation accumulated in the Army.</p> <p>Request approval of disposal of these files series after the time periods indicated in the recommended disposition instructions.</p> <p>The files covered by this disposition request are believed to lack sufficient value to warrant permanent retention . They were selected for disposal from a large number of presently unscheduled files. Assisting this Division in making this selection were representatives from the Records Disposition and Military Archives Divisions, National Archives and Records Service.</p> <p>FN 1111-05 1111-07 1112-01 1112-02 1112-03</p>		

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series: AR 340-18-11
2. File Number, Title, Description, and Present Disposition Instructions:

1111-05 Flight information files. Documents relating to the monitoring, collecting, evaluating, editing, and disseminating flight information to appropriate civilian and military agencies. Included are proposed instrument approach procedures, notices to airmen, reports of Army airfield flight information, notices or errors and changes in facilities and navigation aids, communications relating to flight information, copies of the published flight information and related papers.

1. Offices performing Army-wide staff responsibility: Material pertaining to or resulting in a flight information publication: ~~Permanent~~ Material relating to conditions of a temporary nature and not appropriate for inclusion in a flight information publication: Destroy on rescission or change in condition.
2. Other offices: Destroy after 2 years or on supersession or rescission.

unscheduled

** The publication would itself become part of a record set of publications, FD 227-01, which is an archival series.*

3. Recommended Disposition Instructions:

- #1 a. Office performing Army-wide staff responsibility: Material pertaining to or resulting in a flight information publication: Destroy 5 years after supersession or obsolescence of publication.

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series: AR 340-18- //
2. File Number, Title, Description, and Present Disposition Instructions:

1111-07 Installation flight rules files. Documents relating to the preparation, review, issuance, and interpretation of local rules governing flight operation at each installation where Army aircraft are operated. Included are coordinating actions on proposed rules, copies of the published rules, communications relating to the rules, and related papers.

2. Offices responsible for preparation and issuance of the rules. Permanent.
4. Other offices: Destroy after 2 years or on supersession, rescission, or discontinuance, as applicable.

unclassified

3. Recommended Disposition Instructions:

- #2. a. Office responsible for preparation and issuance of the rules:
Destroy 5 years after supersession or obsolescence of the rules.

Incl 2

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series: AR 340-18- //
2. File Number, Title, Description, and Present Disposition Instructions:

1112-01 Rule-making airspace case files. Documents relating to Army proposals for the assignment, alteration, or revocation of restricted area, control area extension, control zone, and prohibited area airspace which require rule-making action by the Federal Aviation Agency. Included are airspace proposals, coordinating actions, studies, maps, approvals, disapprovals, and related papers.

3

- a Offices performing Army-wide staff responsibility: Permanent
- b Other offices: Destroy 2 years after disapproval or publication as a rule.

unschedule

** Found in printed decision and other records.*

3. Recommended Disposition Instructions:

- #3. a. Office performing Army-wide staff responsibility: Destroy 5 years after disapproval or publication as a rule.
- b. Other offices: Destroy on disapproval or publication as a rule.

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series: AR 340-18-11
2. File Number, Title, Description, and Present Disposition Instructions:

1112-02 Rule-making airspace comment files. Documents relating to evaluations and comments on rule-making proposals concerning the assignment, alteration, or revocation of airspace, which are originated by other agencies, and which may conflict with Army airspace interests. Included are comments, maps and related technical justification data, and related papers.

4

- a. Offices responsible for submitting the written data to the Federal Aviation Agency: Permanent
- b. Other offices: Destroy 2 years after disapproval or publication as a rule.

unscheduled

3. Recommended Disposition Instructions:

#4

- Office responsible for submitting the written data to the Federal Aviation Agency:
- a. Agency: Destroy 5 years after disapproval or publication as a rule.
 - b. Other offices: Destroy on disapproval or publication as a rule.

Incl 4

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series: AR 340-18-//
2. File Number, Title, Description, and Present Disposition Instructions:

1112-03

Warning and controlled firing area files. Documents relating to the establishment of controlled firing areas in which ordnance firing or demolition is conducted under controlled conditions so as to eliminate hazards to aircraft; and the establishment of warning areas where operations are conducted which are not compatible with normal flight operations and constitute a hazard to non-participating aircraft. Included are warning area and controlled firing area airspace proposal files, coordinating actions, studies, maps, approvals, disapprovals, and related papers.

5

- a Offices performing Army-wide staff responsibility: Permanent
- b Other offices: Destroy on supersession or rescission.

unscheduled.

3. Recommended Disposition Instructions:

#5

- a. Office performing Army-wide responsibility: Destroy 5 years after discontinuance of the use of firing area.

Incl 5