

Rec'd NCD 13 Jul 78 H

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC 1-41-78 109
DATE RECEIVED	JUL 17 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	7-28-78
Activity	James E. O'Neil
Archivist of the United States	

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
Office of The Adjutant General

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
R. Bonnell

5. TEL. EXT.
693-1939

6. CERTIFICATE OF AGENCY REPRESENTATIVE:
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

1 ~~14 Jun 78~~ **JUL 1978**

D. SIGNATURE OF AGENCY REPRESENTATIVE: *Guy B. Oldaker*

E. TITLE: Chief, Records Management Division

GUY B. OLDAKER

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>File description and dispositions are contained in the attached 2 pages. Request approval of disposition after the specified periods of time.</p> <p>The files covered by this disposition request are believed to lack sufficient value to warrant permanent retention. They were selected for disposal from a large number of presently unscheduled files. Assisting this Division in making this selection were representatives from the Records Disposition and Military Archives Divisions, National Archives and Records Service.</p> <p>FN's 226-01a, -01b, -01c and 226-06a, -06b, -06c.</p>		

6 items

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:
2. File Number, Title, Description, and Present Disposition Instructions:

226-01 Publications approval files. Documents relating to approving the initiation of new and revised DA Pamphlets, DA Posters, DA civilian recruiting publications, junior officer recruiting brochures, other brochures, and miscellaneous similar items intended for Army wide use. Included are requests for approval, notifications of approval or disapproval, and related papers.

TAGO: Approvals are permanent. Destroy disapprovals after 2 years.

3. Recommended Disposition Instructions:

226-01 a **TAGO:** Approvals: Destroy after 5 years in CFA.
b Disapprovals: Destroy after 2 years
c **Other offices:** Destroy after 2 years.

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:
2. File Number, Title, Description, and Present Disposition Instructions:

226-06 Printing plant establishment files. Documents relating to the establishment, relocation, or disestablishment of field printing plants and duplicating facilities. Included are requests for establishment with justification data, inventories of equipment on hand, Congressional and TAGO authorizations, and related papers, but not requests and justifications for items of printing equipment.

TAGO: Permanent. Cut off on discontinuance of plant or disapproval of request for establishment.

Requesting office: Destroy on discontinuance of plant or disapproval of request.

Other offices: Destroy after 2 years or on discontinuance, whichever is first.

3. Recommended Disposition Instructions:

226-06 a TAGO: Destroy after 5 years in CFA. Cut off on discontinuance of plant or disapproval of request for establishment.

b Requesting office: Destroy on discontinuance of plant or disapproval of request.

c Other offices: Destroy after 2 years or on discontinuance, whichever is first.