

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec'd NOV 24 1978

LEAVE BLANK	
JOB NO NC 1-01-78 118	
DATE RECEIVED JUL 25 1978	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date AUG 3 1978	<i>James E. O'Neil</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
Office of The Adjutant General

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
R. Bonnell

5. TEL. EXT.
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 6 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 20 Jul 78	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i>	E. TITLE Chief, Records Management Division
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>The files series described on the attached 5 pages relate to communications functions performed in the Army. Request approval of the recommended disposition instructions.</p> <p>The files covered by this disposition request are believed to lack sufficient value to warrant permanent retention. They were selected for disposal from a large number of presently unclassified files. Assisting this Division in making this selection were representatives from the Records Disposition and Military Archives Divisions, National Archives and Records Service.</p> <p>FU 1102-06 1102-08 1103-04 1104-02 1104-14</p>		

115-107

sent to NCF, NCU, NML, & Agency
all changes made per Telicon
J.L.W. and J. Roach. 7/26/78.

K/W

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

5 items

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:
2. File Number, Title, Description, and Present Disposition Instructions:

1102-06 Interference reduction files. Documents relating to the test of, and furnishing advice on, techniques and equipment designed to reduce or eliminate electrical disturbances which cause undesirable response or malfunctioning of electronic equipment. Included are test reports, copies of drawings, summaries of interference reduction systems, reports of interference caused by existing items, and related papers.

✓ Office performing Army-wide staff responsibility: Permanent. *unclassified*
Testing activities: Destroy after 10 years.
Other offices: Destroy after 2 years.

3. Recommended Disposition Instructions:

#1

Office performing Army-wide responsibility: Destroy when ~~at~~ 10 years *old*.

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:
2. File Number, Title, Description, and Present Disposition Instructions:

<i>File No.</i>	<i>Description</i>
<u>1102-08</u>	Radio frequency files. Documents relating to the authorization, allocation, assignment, correlation, and use of radio frequencies and call signs.

Disposition

Office performing Army-wide staff responsibility: Permanent. *unsched*

Other offices: Correspondence relating to concurrence of the Federal Communications Commission: Destroy after 1 year. Other documents: Destroy on supersession, cancellation or discontinuance of the assignment or use. *label*

3. Recommended Disposition Instructions:

***2**

Office performing Army-wide responsibility:
Destroy 10 years after revocation of authorization.

DAAG-AMR-P

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:
2. File Number, Title, Description, and Present Disposition Instructions:

1103-04 Fixed communications directory reporting files. Documents reflecting data on circuits and limited generally to fixed communications facilities. Included are reports and related papers.

*under review for
final report*

Office performing Army-wide staff responsibility: Permanent.

unscheduled

Other offices: Destroy on completion or receipt of the next report or on discontinuance of the telecommunications facility, whichever is first.

3. Recommended Disposition Instructions:

#3

Office performing Army-wide ~~responsibility~~ responsibility:
Destroy ^{where} ~~where~~ 10 years *old*.

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:
2. File Number, Title, Description, and Present Disposition Instructions:

1104-02 Radio efficiency reporting files. Reports reflecting the efficiency of communications systems, and containing such data as time lost as a result of poor propagation conditions, equipment adjustment operations, errors, scheduled maintenance of equipment, summary of frequencies used, appropriate remarks, and similar data. Included are radio circuit efficiency reports, circuit operational summaries, and similar papers.

Office performing Army-wide staff responsibility:
Permanent. *immediate*
Other offices: Destroy after 6 months.

3. Recommended Disposition Instructions:

4
2. Office performing Army-wide *[redacted]* responsibility:
Destroy *when* 10 years *old*.

[redacted line]

DAAG-AMR-P

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:
2. File Number, Title, Description, and Present Disposition Instructions:

1104-14 Army transport radio logbook files. Logs containing a record of all messages received and transmitted by a transport radio station.

Permanent.

unscheduled

3. Recommended Disposition Instructions:

5

Destroy ^{when} ~~at~~ 10 years ^{old}.