

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec. 12/14/78*

LEAVE BLANK

JOB NO

**NC1-A4 - 79 5**

DATE RECEIVED **OCT 17 1978**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

*10-23-78* *[Signature]*  
Date Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Army

2. MAJOR SUBDIVISION  
The Adjutant General Center

3. MINOR SUBDIVISION  
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
R. Bonnell

5. TEL. EXT.  
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>10 OCT 1978</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE Chief, Records Management Division
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>The files series descriptions and dispositions described in the attached 2 pages relate to security functions performed by the Army.</p> <p>Request approval of the recommended disposition instructions.</p> <p>The files covered by this disposition request are believed to lack sufficient value to warrant permanent retention. They were selected for disposal from a large number of presently unscheduled files. Assisting this Division in making this selection were representatives from the Records Disposition and Military Archives Divisions, National Archives and Records Service.</p> <p style="text-align: center;"><b>TN 508-23 512-04</b></p>		<i>4 items</i>

*sent to NNM & Agency  
10-27-78 MGK K/W*

EVALUATION OF RECORDS DESIGNATED "PERMANENT"  
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:
2. File Number, Title, Description, and Present Disposition Instructions:

Current:

508 23

Loss, theft, and recovery of firearms files. Reports relating to the loss, theft, and recovery of firearms, ammunition, and related items.

Office performing Army-wide staff responsibility: Permanent. Cut off after recovery or after 5 years, whichever is first.

Other offices: Destroy 1 year after recovery or after 5 years, whichever is first. Retain in CFA.

3. Recommended Disposition Instructions:

**FN 508-23**

- a Office performing Army-wide responsibility: Destroy after 20 years.
- b Other offices: Destroy 1 year after recovery, or after 5 years, whichever is first. Retain in CFA.

DAAG-AMR-P

EVALUATION OF RECORDS DESIGNATED "PERMANENT"  
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:
2. File Number, Title, Description, and Present Disposition Instructions:

Current:

512-04

Foreign student officer files. Documents relating to relationships with foreign student officers, including matters concerning quotas to attend US schools, their medical care, housing, and related matters.

Office performing Army-wide staff responsibility: Permanent.  
Other offices: Destroy when no longer required for current operations.

3. Recommended Disposition Instructions:

**FN 512-04**

- a Office performing Army-wide responsibility: Destroy after 10 years.
- b Other offices: Destroy when no longer required for current operations.