REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General Center

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
R. Bonnell

5. TEL. EXT.
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE.
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.
☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
10 OCT 1978

D. SIGNATURE OF AGENCY REPRESENTATIVE
GUY B. OLDAKER

E. TITLE
Chief, Records Management Division

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

The files series descriptions and dispositions described in the attached 2 pages relate to security functions performed by the Army.

Request approval of the recommended disposition instructions.

The files covered by this disposition request are believed to lack sufficient value to warrant permanent retention. They were selected for disposal from a large number of presently unscheduled files. Assisting this Division in making this selection were representatives from the Records Disposition and Military Archives Divisions, National Archives and Records Service.

FN 508-23
512-04

4 items
EVALUATION OF RECORDS DESIGNATED "PERMANENT" IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:

2. File Number, Title, Description, and Present Disposition Instructions:

Current: 508 23

Loss, theft, and recovery of firearms files. Reports relating to the loss, theft, and recovery of firearms, ammunition, and related items.

Office performing Army-wide staff responsibility: Permanent. Cut off after recovery or after 5 years, whichever is first.
Other offices: Destroy 1 year after recovery or after 5 years, whichever is first. Retain in CFA.

3. Recommended Disposition Instructions: FN 508-23

a. Office performing Army-wide responsibility: Destroy after 20 years.
b. Other offices: Destroy 1 year after recovery, or after 5 years, whichever is first. Retain in CFA.
EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series:

2. File Number, Title, Description, and Present Disposition Instructions:

   Current: 512-04  Foreign student officer files. Documents relating to relationships
   with foreign student officers, including matters concerning
   quotas to attend US schools, their medical care, housing, and
   related matters.
   
   Office performing Army-wide staff responsibility: Permanent.
   Other office: Destroy when no longer
   required for current operations.

3. Recommended Disposition Instructions: FN 512-04
   a. Office performing Army-wide responsibility: Destroy after 10 years.
   b. Other offices: Destroy when no longer required for current operations.