

**REQUEST FOR RECORDS DISPOSAL AUTHORITY**  
(See Instructions on reverse)

*Rec. 1/15/79*

LEAVE BLANK

JOB NO

**NCI-AU-79-23**

DATE RECEIVED **15 JAN 1979**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

*1-25-79* *James E O'Neil*  
Date *activity* Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**Department of the Army**

2. MAJOR SUBDIVISION  
**The Adjutant General Center**

3. MINOR SUBDIVISION  
**Records Management Division**

4. NAME OF PERSON WITH WHOM TO CONFER  
**R. Bonnell**

5. TEL. EXT.  
**693-1938**

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A Request for immediate disposal.**

**B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE <b>11 Jan 79</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Correll G. Oldaker</i> <b>GUY B. OLDAKER</b>	E. TITLE <b>Chief, Records Management Division</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	International Balance of Payments Budget Schedule Files (FN 214-05) The file series described on the attached page is believed to have insufficient value to warrant permanent preservation, since the permanently valuable documentation is contained in file 214-04, International Balance of Payments Program Files. Request approval of the recommended disposition instructions.		

*sent to NCI, NCR, NMAR Agency 2-1-79*  
*[Signature]*

EVALUATION OF RECORDS DESIGNATED "PERMANENT"  
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series: AR 340-18-2
2. File Number, Title, Description, and Present Disposition Instructions:

214-05 International balance of payments budget schedule files. Documents reflecting estimated future transactions which will enter the International Balance of Payments. These budget schedules contain estimated payment and receipt data and become targets of the reporting agency for the periods indicated by the schedule. Included are budget schedules, revised budget schedules, papers reflecting approvals or disapprovals, reports of failure to meet targets, and related documents.

Office of the Assistant Vice Chief of  
Staff: Permanent. Retire after 5  
years.  
Other offices: Destroy after 5 years.

## Item 1

3. Recommended Disposition Instructions:
  - a. Office performing Army-wide responsibility: Destroy after 10 years.  
Retire after 5 years.
  - b. Other offices: no change