

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec 1/15/79
LEAVE BLANK.

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO	NCI-AU-79-24
DATE RECEIVED	15 JAN 1979
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	<i>1-25-79</i> <i>James S. O'Neil</i> acting Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT) Department of the Army	
2. MAJOR SUBDIVISION The Adjutant General Center	
3. MINOR SUBDIVISION Records Management Division	
4. NAME OF PERSON WITH WHOM TO CONFER R. Ponnell	5. TEL EXT 693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9 Jan 78	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Dental Reporting Files (FN 925-02) NARS, in conjunction with members of the Army records management division, reviewed a number of presently un-scheduled files. It was determined that the file series described on the attached page does not have sufficient value to warrant permanent retention. Recommend approval of the recommended disposition instructions.		

115-107

sent to Agency, NCU, NCF, NARM

MG 1-30-79 2-1-79

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

K/W

2 items

EVALUATION OF RECORDS DESIGNATED "PERMANENT"
IN THE AR 340-18 SERIES

1. Regulation in AR 340-18 series: AR 340-18-
2. File Number, Title, Description, and Present Disposition Instructions:

925-02 Dental reporting files. Documents containing summaries of dental services performed, cases diagnosed, operations performed, and similar information. Included are dental services, reports, central dental laboratory reports, annual dental services reports, correspondence, and similar or related documents.

Office performing Army-wide staff responsibility: Permanent.
Other offices: Destroy after 1 year or on discontinuance, whichever is first.

Item 1

3. Recommended Disposition Instructions:
 - a. Office performing Army-wide responsibility: Destroy after 5 years.
 - b. Other offices: Destroy after 1 year.